

**Rubric Grading System:**

- For each criterion, the final score ranging from 1 (lowest grade) to 5 (highest grade) must be rated.

<b>First Judge's Name:</b>	<b>Second Judge's Name (if applicable):</b>				
<b>Student's Name:</b>	<b>Review Period:</b> (circle Quarter)		<b>Fiscal Year _201____</b> <b>Q1      Q2      Q3      Q4</b>		
<b>Criteria</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<i><b>Mannerism and Etiquette</b></i>					
Attendance					
Punctuality					
Appearance					
Attitude/Appropriate Expressions perceived by AASuccess					
<b>Judge's Overall Rating</b>					
<i><b>Productivity &amp; Quality</b></i>					
Completing work assignments timely and with care and completeness					
Consistently apply <i>new</i> knowledge & tools in both people and technical skills while working towards the 3-month goals					
Quality of work products/goals as stated in the 3-month plan					
Consistent & genuine effort to meet or exceed the 3-month plan goals in all listed categories					
Employ your soft skills in increase the quality of your character traits perceived by others who care about you					
<b>Judge's Overall Rating</b>					
<i><b>People Skills &amp; Personal Growth</b></i>					
Interact frequently with peers, coaches, professionals in AASuccess					
Accept instructions and <b>respond</b> to feedback to coaches/staff or team lead <b>timely</b>					
Make <b>efforts</b> to assist and help others around you (going the extra mile)					
Adhere to 48-hour responsive time to inquiries via emails, text, or voice mails by people connected to you via AASuccess					
Creativity shown to resolve challenges or difficult issues regarding self					
Creativity shown to resolve challenges or difficult issues regarding family, school/career and AASuccess					
Praises by peers and mentors					
Demonstrate positive impacts to wellness and self-esteem of self					
<b>Judge's Overall Rating</b>					

**Procedure:**

1. Students is rated based on his/her rating record and/or data collected at the end of the preceding 3-month period
2. Student should be rated with the score of '3' if the student's progress stays stagnant
3. The ratings prior to the assessment is based on at least two LSA designees and approved by the Executive Coach



4. Judges may override the rating score for each category by + or – 0.5 to 1 point, as evidenced by the student’s presentation during the assessment
5. Final rating scores rated by the judges shall be made final